

# INTERSTATE ON-SITE PERMANENT GROUND SIGN

## Murfreesboro City Code 25 ¼ - 26 APPLICATION FOR PLAN REVIEW

City of Murfreesboro  
Building & Codes Department  
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Murfreesboro, TN 37133-1139  
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### **Plan Review Application Will Not Be Accepted Without a Complete Application and Required Plans – See Page 3.**

Applications may be transmitted electronically, by mail or personal delivery to:

Sheila Lilly– [slilly@murfreesborotn.gov](mailto:slilly@murfreesborotn.gov)

**DO NOT SUBMIT APPLICATIONS DIRECTLY TO THE SIGN INSPECTORS**

### **DO NOT FAX APPLICATIONS**

Project Address: \_\_\_\_\_ Project Name: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_ email: \_\_\_\_\_

Sign Contractor Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_ email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ State Lic. #: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_ email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**CLASS OF WORK:** \_\_\_\_\_ New \_\_\_\_\_ Alteration \_\_\_\_\_ Relocation \_\_\_\_\_ Demolition \_\_\_\_\_ Reconstruct

**VALUATION:** \$ \_\_\_\_\_ **TN ONE CALL CONFIRMATION #:** \_\_\_\_\_

*(Valuation is defined as the total cost of all signage together with construction and installation, including all materials, labor, site preparation, design fees, overhead and profit)*

**In order to qualify for a new Interstate On-Site Sign ALL of the following conditions must exist; check to show compliance.**

- \_\_\_\_\_ Sign shall be a ground sign;
- \_\_\_\_\_ Sign shall not exceed 200 sq. ft. in area;
- \_\_\_\_\_ Sign shall be setback a minimum of 10' from Rights-of-Way and 10' from power lines;
- \_\_\_\_\_ Sign shall not exceed 50' in height;
- \_\_\_\_\_ Sign shall be located within a CH, HI, LI or CF District;
- \_\_\_\_\_ Sign shall be located within 2,000' radius of the center of Interstate 24 interchange;
- \_\_\_\_\_ Sign shall not be located within 300' of a residential zone;
- \_\_\_\_\_ Lot on which the sign is proposed has a minimum road frontage of 200';
- \_\_\_\_\_ Attached building signs on the lot shall not exceed 55' in height;
- \_\_\_\_\_ All signs located on the lot shall be non-illuminated, push-through or indirectly illuminated;
- \_\_\_\_\_ Landscape screening shall be provided around the base of the Interstate On-Site sign;
- \_\_\_\_\_ The applicant will provide an "as built" survey by a Tennessee registered engineer verifying the size and height of the sign.

Printed Applicant Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Printed Applicant Name:**

**Signature:**

**Date:**

Push Thru Style (Internal illumination of a sign such that only the letters or graphics are illuminated. This includes cabinet sign, channel letters and reverse channel letters)

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

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**INTERSTATE ON-SITE SIGN APPLICATION (continued):**

**Project Address:** \_\_\_\_\_

**PLAN REQUIREMENT CHECKLIST**

**Plan Review Application Will Not be Processed without the Following Information;  
Check to show compliance.**

\_\_\_\_\_ **Scaled and Dimensional sign plan prepared and sealed by a registered TN engineer,  
indicating**

- \_\_\_\_\_ Height
- \_\_\_\_\_ Shape
- \_\_\_\_\_ Display surface area of the sign
- \_\_\_\_\_ Foundation and structural framing members including structural specifications
- \_\_\_\_\_ Facing materials specifications
- \_\_\_\_\_ Wind load design
- \_\_\_\_\_ Lighting specifications

\_\_\_\_\_ **Scaled and Dimensional site plan prepared and sealed by a registered TN engineer,  
indicating:**

- \_\_\_\_\_ Street frontage
- \_\_\_\_\_ Location of proposed sign on the site
- \_\_\_\_\_ Setbacks from the rights-of-way
- \_\_\_\_\_ Easements
- \_\_\_\_\_ Spacing from all existing ground signs on lot of record
- \_\_\_\_\_ Property pin locations
- \_\_\_\_\_ Sign survey showing the sign is located within 2000' radius of the center of Interstate 24 interchange
- \_\_\_\_\_ Sign Survey showing the sign is not located within 300' of a residential zone
- \_\_\_\_\_ Verification that all attached signs on the lot do not exceed 55' in height
- \_\_\_\_\_ Landscape screening around the base of the sign, specify plant materials and size

\_\_\_\_\_ **Field markings by applicant**

- \_\_\_\_\_ Leading edge of sign location marked by stake and white paint line
- \_\_\_\_\_ Utilities marked by Tennessee One-Call (811)
- \_\_\_\_\_ Property pin locations or Certification of Sign Placement by Registered TN Engineer or Surveyor

Plans required for sign alterations will be based on the type of alteration.

*NOTE: Generic plans will not be accepted. Color Original illustrations of the actual signs (s) to be installed must be provided. Faxed submittals will not be accepted.*

**It is the responsibility of the applicant to request a location inspection prior to permit issuance, a footing inspection and a final inspection.**

Printed Applicant Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**INTERSTATE ON-SITE SIGN APPLICATION (continued):**

**Project Address:** \_\_\_\_\_

\_\_\_\_\_

<p>I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any state or local ordinance regulating construction or the performance of construction.</p>	
_____ SIGNATURE OF APPLICANT	_____ DATE SIGNED
_____ PRINTED NAME	_____ TITLE

\_\_\_\_\_

**FOR OFFICE USE ONLY**

*Staff Comments/Conditions:* \_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

Zone District: \_\_\_\_\_ Total Square Footage: \_\_\_\_\_ Overall Height: \_\_\_\_\_

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_

Incomplete/Not Accepted: \_\_\_\_\_ Date: \_\_\_\_\_